

30 September 2014

Audit and Scrutiny Committee

Internal Audit Progress Report

Report of: *Greg Rubins – Head of Internal Audit*

Wards Affected: *All*

This report is: *Public*

1. Executive Summary

- 1.1 This report details the progress to date against the internal audit plan that was agreed with in the Audit Committee in March 2014.
- 1.2 The report also includes an update on the progress of the implementation of the recommendations raised by the previous internal auditors.

2. Recommendation(s)

- 2.1 **To receive and note the contents of the report.**

3. Introduction and Background

- 3.1 The Audit Committee approved the 2014/15 annual audit plan on 11 March 2014. Progress reports on the delivery of the plan are presented at each Committee meeting.

4. Issue, Options and Analysis of Options

- 4.1 Not applicable.

5. Reasons for Recommendation

- 5.1 To monitor the progress of work against the internal audit plan.

6. Consultation

- 6.1 Not applicable.

7. References to Corporate Plan

- 7.1 Good financial management underpins all priorities within the Corporate Plan.

8. Implications

Financial Implications

Name & Title: Jo-Anne Ireland, Acting Chief Executive

Tel & Email: 01277 312712 / jo-anne.ireland@brentwood.gov.uk

- 8.1 There are no direct financial implications arising from this report.

Legal Implications

Name & Title: Chris Potter, Monitoring Officer and Head of Support Services

Tel & Email: 01277 312860 / christopher.potter@brentwood.gov.uk

- 8.2 There are no direct legal implications arising from this report

9. Appendices to this report

Appendix A – Internal Audit Progress Report

Report Author Contact Details:

Name: Greg Rubins, Head of Internal Audit

Telephone: 023 8088 1892

E-mail: greg.rubins@bdo.co.uk